



Parent Guide 2020-21

Clark Pleasant Schools



Our number one priority for our students is to provide a safe and secure environment so that our families are comforted when they walk into our doors. We strive to make sure our daily plans engage students, and accommodate to their individual needs. We hope to empower our students to grow emotionally, mentally, and physically through support and daily guidance. Our goal as a staff is to consistently motivate one another, find trainings to better ourselves, and support any challenge we endure. Through leadership, teamwork, and using our individual talents as a staff, we will strive to build the best program possible for our future generations to come.

General Program Information

Contact Information

Honey Grove Direct Line: 317.887.5500 (*you can reach all sites from this number*)

Billing and Enrollment: Mrs. Hallie Brummett

- Hallie@HoneyGroveEducation.com
- 317.887.5500 📞 Select 2 for Before and After 📞 Select 1 for Billing and Enrollment

Before and After School Care Program Coordinator: Mrs. Holly White

- HWhite@HoneyGroveEducation.com

Before and After School Care Directors:

- Ms. Emma Gerber: Emma@HoneyGroveEducation.com
- Mrs. Victoria Fahrenkamp: Tori@HoneyGroveEducation.com
- Mrs. Amanda Ford: AFord@HoneyGroveEducation.com
- Ms. Alyssa Schaler: AHart@HoneyGroveEducation.com

Program Site Locations: *Our programs are located on site at each elementary school (excluding Break-O-Day and CPMS).*

Clark Elementary School: 5764 E 700 N, Franklin, IN 46131

- Site Supervisor: Ms. Andrea Basham
- CES@HoneyGroveEducation.com

Break-O-Day Elementary School:

- Program takes place at Sawmill Woods Preschool. Students are transported via Clark Pleasant transportation to and from.
- Site Supervisor: Ms. Jessie Cullison
- SWES@HoneyGroveEducation.com

Grassy Creek Elementary School: 2111 Sheek Rd, Greenwood, IN 46143

- Site Supervisor: Ms. Korttni Dodd
- GCES@HoneyGroveEducation.com

Pleasant Crossing Elementary School: 3030 125 West, Whiteland, IN 46184

- Site Supervisor: Mrs. Victoria Basham
- PCES@HoneyGroveEducation.com

Whiteland Elementary School: 120 Center St, Whiteland, IN 46184

- Site Supervisor: Ms. Hannah Pittman
- WES@HoneyGroveEducation.com

Sawmill Woods Preschool: 700 Sawmill Rd, New Whiteland, IN 46184

- Site Supervisor: Ms. Jessie Cullison
- SWES@HoneyGroveEducation.com

Billing Information

Weekly Tuition Rates	2-3 Days per week	4-5 Days per week
AM Care Only	\$28.75	\$33.75
PM Care Only	\$37.50	\$52.50
AM and PM Care	\$50.00	\$68.75

Registration Fee

- A \$30/ child or \$50/ family registration fee is required each school year.

Payment Options

- Automatic withdraw is required for your Honey Grove tuition.
- Your weekly tuition will be withdrawn from your account every Monday that school is in session.

Payment Policies

- If your card on file expires or is closed, it is your responsibility to update this card with Honey Grove via the Account Change Form located on our website.
- \$10/ per week late payment fees will be applied.
- If your payment is not paid in full by the 1st of the next month- your Honey Grove services will be terminated.

Late Pick Up

- Late pick-up fees will be assessed to any pick-ups after 6:05pm. The charge is \$1.00 for every minute late (example: child picked up at 6:09pm equals a \$4 per child late fee). The charge shifts to \$2.00 per minute after 15 minutes late (example: child picked up at 6:30pm equals a \$40.00 per child late fee). After one hour, the local police department will be contacted.

Discounts

- 10% multiple child discount on the oldest child (both students must be attending M-F AM and PM care)
- 25% Center Grove or Clark Pleasant Employee discount off total tuition.
- Free care during early release hours (Wednesday: 3pm-4pm) for Center Grove and Clark Pleasant employees only.

Enrollment Process

1. Go to www.HoneyGroveEducation.com
2. On the right under "Our Districts", select "Clark Pleasant"
3. Under the "Resource" tab, you will find our registration and parent guide
4. Please note, Honey Grove requires a 2-business day waiting period from the time you register to the time you begin the program. No exceptions.

Program Details

Honey Grove is on site at each elementary school. Students will not be transported to and from school (excluding Break-O-Day and CPMS which transportation is done via Clark Pleasant Transportation). Parents/guardians are free to drop off and pick-up their child at any point during the following hours of our program.

AM Care: 6:30am-8:30am (*deadline for PreK drop off is 8:15am*)

PM Care: 4:00pm-6:00pm

Each parent/ guardian is responsible for walking their child into the school and signing them in with Honey Grove. Students are only released to individuals listed as "authorized pick-ups" and must be at least 16 years of age. Each authorized pick-up must have ID available.

Behavior Expectations

Honey Grove promotes positive guidance techniques. Redirection and logical consequences are used to help children develop self-control and assume responsibility for his/her actions.

Expectations and consequences permit students an opportunity to eliminate inappropriate behavior. Honey Grove Before and After guidelines are enforced:

- By all staff members at all times
- In substantial part by adult role modeling
- Using techniques that promote the growth of positive self-esteem
- By holding students accountable for their actions
- By keeping parents informed
- Using age appropriate reflection time
- By limiting group discipline to a maximum of 5 minutes

Honey Grove does not tolerate the following behaviors including but not limited to:

- 1. Physical violence towards students and/ or staff members**
- 2. Fleeing from the program and teacher supervision**
- 3. Defiance causing one on one support for any longer than 15 minutes**

Honey Grove reserves the right to suspend/ dismiss students from the program for portraying the behaviors listed above.

Meal Plan

Honey Grove will be pairing up with the Clark Pleasant Food Service for a daily afternoon snack. Menu will be posted on our website before the 1st day of school. This afternoon snack is included in fee structure.

Emergency Procedures, Cancellations, or Delays

Honey Grove will practice the following drills based off the school schedule to ensure the safety of our students: Fire Drill, Tornado Drill, and Intruder Drill.

Two Hour Delays: We will make every effort to be at the school at our normal scheduled time and provide care until the school day begins. There will be no additional fees unless the 2-hour delay morning is added to your schedule.

Two Hour Delay turns into Cancellation: If a two-hour delay turns into a school cancellation, after the before program has begun but before the school day has officially begun, you will be required to pick up your child by 10:00am (late pick-up fees apply).

Emergency Early Dismissal after the school date has begun: If school is cancelled after the school day has begun, Honey Grove aftercare will not be provided at the school location. If your child normally attends after school care, you will need to pick your child up from their elementary.

Cancellation Days: Honey Grove will not provide care.

Honey Grove Intermission Camps

Honey Grove strives to create educational, enjoyable, and unique camps for all students. Our camp will be located on site at Sawmill Woods Preschool. Honey Grove will provide camps that are seasonal events and themes, and are designed and planned by our Site Supervisor's and Directors. Each camp will have several groups that are age appropriate to ensure that each activity works for each grade. Our camp guides (with rates and details) are located on our website throughout the year before registration begins. Details regarding these camps are typically posted 2-3 months in advance for planning purposes. Please visit our website throughout the year to explore your options!

2019-20 Camp Dates:

Fall Break: October 12th-16th

Thanksgiving Break: November 23rd and 24th

Winter Break: December 21st, December 22nd, December 23rd, December 28th, December 29th, December 30th, and January 4th

MLK Day: January 18th

President's Day: February 15th

Spring Break: March 22nd – April 2nd

Summer Break: TBD

For more information regarding our camps, please contact one of our directors by emailing CPcamps@HoneyGroveEducation.com