

## Honey Grove Summer Camp 2025

### Policy Page

#### Dates & Times:

- **Camp Duration:** Thursday, May 29<sup>th</sup> – Thursday, July 24<sup>th</sup> (No Camp July 4<sup>th</sup>)
- **Hours:** 7:00 AM – 6:00 PM
  - A Honey Grove representative will be available at the door from 7:00 AM – 9:30 AM and 3:00 PM – 6:00 PM.
  - For drop-offs or pick-ups outside these hours, please call the site phone number for assistance.

#### Camp Locations:

- **Pleasant Grove Elementary** – 5199 W Fairview Rd, Greenwood, IN 46142
- **Sugar Grove Elementary** – 4135 W Smith Valley Rd, Greenwood, IN 46142
- **Ray Crowe Elementary** – 1300 Ray Crowe Way, Greenwood, IN 46143

#### Enrollment Requirements:

- **Pleasant Grove & Sugar Grove Camps:** Open to students currently in Kindergarten – 6<sup>th</sup> grade for the 2024-2025 school year OR Currently Enrolled Honey Grove PreK Students entering Kindergarten in the Fall of 2025.
- **Ray Crowe Camp:** Open to students currently in Kindergarten – 6<sup>th</sup> grade OR PreK students entering Kindergarten in Fall 2025 IF enrolling in our Before/After School Program.

#### Payment Policies:

- Payment information on file with Honey Grove will be applied to Summer Camp. If you need to update your payment information, please complete the **account change form** available on our website.
- Tuition will be processed each Monday based on the schedule selected during registration for that week.
- A \$10 late payment fee will be added to any account with an outstanding balance by Friday. Camp attendance will be suspended until the payment is received in full.

#### Registration Fee:

- A one-time, non-refundable **\$50 registration fee per child** is required and will be processed within one week of submitting your registration.

#### Schedule Changes & Cancellation Policy:

- To request a schedule change, please email [Hallie@HoneyGroveEducation.com](mailto:Hallie@HoneyGroveEducation.com). Availability is limited each day, so changes are not guaranteed.
- Schedule changes or cancellations must be submitted via email by Wednesday of the week prior to when the change will take effect.
- One tuition has been processed, refunds will not be issued, including for absences due to illness.

#### Tuition & Discounts:

- Kindergarten – 6<sup>th</sup> Grade: \$45 per day, with a discounted rate of \$200 for attending Monday – Friday.
- Pre-K Rates: \$55 per day or \$230 per week.
- No additional discounts apply.

#### Field Trips & On-Site Events:

- During registration, you'll have the option to sign up for field trips, but spots are limited due to busing availability. A third-party transportation service is used, and a bus fee is included in field trip costs.

- If your child is registered for a field trip, the fee will be included with your weekly tuition.
- If a field trip reaches capacity, we will accommodate students on the waitlist. We will notify you if a spot opens up.
- On-Site events will be held throughout the Summer. These activities will be included a small fee and all students will be able to participate. Cost for on-site events will be included in your weekly tuition. A full schedule of events will be available on the activity calendar.
- Field trip and on-site event fees are non-refundable.

### **Communication & Updates:**

- Weekly schedules, events reminders, and important announcements will be sent via Procure Parent Engagement.

### **Daily Essentials for Camp:**

- **Water bottle**
- **Change of clothes**
- **Morning snack and sack lunch** (*Honey Grove will provide a peanut-free afternoon snack*)
- **Label all personal items** to prevent mix-ups.
- **Happy Camper!** 😊

### **Contacts:**

- **Billing and Registration:** Hallie Brummett ([Hallie@HoneyGroveEducation.com](mailto:Hallie@HoneyGroveEducation.com))
- **Pleasant Grove Camp Manager:** MacKenzie Watson ([CenterGrove@HoneyGroveEducation.com](mailto:CenterGrove@HoneyGroveEducation.com))
- **Sugar Grove Camp Manager:** Abby Lucas ([ALucas@HoneyGroveEducation.com](mailto:ALucas@HoneyGroveEducation.com))
- **Ray Crowe Camp Manager:** Alyssa Ruble ([RCES@HoneyGroveEducation.com](mailto:RCES@HoneyGroveEducation.com))
- **Camp Director:** Emma Gerber ([Emma@HoneyGroveEducation.com](mailto:Emma@HoneyGroveEducation.com))